



December 1, 2016

Memorandum

To: All PCMA Parties

From: Porcupine Caribou Management Board

Re Porcupine Caribou Annual Harvest Meeting - 2017

In accordance with the Harvest Management Plan for the Porcupine Caribou Herd (HMP), signed by all Parties, the PCMB is to convene an Annual Harvest Meeting (AHM) the second week of February. The 2017 AHM is scheduled for February 14 and 15 in Inuvik, NT. The public meeting will be held on February 14. The public session will be followed by a closed meeting of the PCMA Parties and the PCMB. Parties are requested to attend both days, February 14 and 15, 2017.

For your reference, the AHM Terms of Reference and Operating Procedures can be found on the PCMB website here: <http://pcmb.ca/resources#ahm>

The meeting will be held at Ingamo Hall in Inuvik, beginning at 9:00 a.m. on Tuesday, February 14. The intent of this public meeting is to bring together stakeholders, the general public and Parties to the *Porcupine Caribou Management Agreement* (PCMA) to exchange information about the herd and discuss the most recent status report provided by the Porcupine Caribou Technical Committee (PCTC).

The PCMB will meet with the Parties in a closed session to deliberate on the AHM information immediately following the public session. To minimize any repetition of information that will be presented at the outset, all Parties are encouraged to attend both meeting days.

Following the meeting with Parties, the PCMB will make its determinations in a closed PCMB meeting. Within 30 days of the meeting, the PCMB's recommendations will be made with respect to the harvest management regime according to the colour zones outlined in the HMP, and forwarded to the Parties. The PCMB's recommendations will be distributed to the public after a further 15 days, to allow Parties time for review.

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The PCMB is requesting any information that it should consider when assessing the status of the herd by **January 31, 2017**. This would include local and traditional knowledge from organizations or community members. A template to assist with developing submissions is attached. There is also information related to submissions in the Operating Procedures Appendix B.

In addition to the above-noted information, also attached for your reference are the following:

- The 2015-16 PCH Annual Summary Report from the Porcupine Caribou Technical Committee
- HMP IP Appendix 6: Summary Table of IP Tasks and Actions
- Milestones Calendar of Recurring Annual Activities (2016-17)

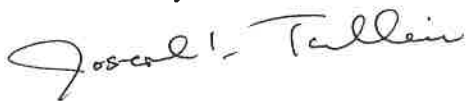
Please note that not all Parties have submitted their PCH harvest data yet; therefore, the harvest report will be provided to the Parties once it has been completed. The PCMB urges Parties that have not yet provided their harvest data to do so as soon as possible.

Please advise the PCMB by **January 31, 2017** who will be attending on behalf of your Party and confirm that they will be making a presentation during the public session on February 14. If you are bringing information to the AHM, please note that 20 copies will be required for distribution purposes.

You are reminded that the PCMB is in a position to only provide funding to its PCMB members to participate in the AHM. All other attendees are responsible for their own participation costs.

Finally, please note that Appendix 3 of the Implementation Plan outlines the Annual Harvest Meeting Terms of Reference including the Meeting Format (page A3-2). No further agenda is provided for this Annual Harvest Meeting. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Joe Tetlich
Chair

Attach: IP Appendix 6: Summary Table of IP Tasks and Actions
Suggested Template for AHM Submissions
Milestones Calendar of Recurring Annual Activities (2016-17)
PCH Annual Summary Report, 2015-16 (PCTC)

