



December 16, 2015

Memorandum

To: All PCMA Stakeholders

From: Porcupine Caribou Management Board (PCMB)

**Re Porcupine Caribou Annual Harvest Meeting - 2016**

In accordance with the Harvest Management Plan for the Porcupine Caribou Herd (HMP), signed by all Parties, the PCMB is to convene an Annual Harvest Meeting (AHM) the second week of February. This year's public meeting will be held in Dawson City, Yukon on February 8, 2016. The public session will be followed by closed sessions among the PCMA Parties and the PCMB.

For your reference, attached are the AHM Terms of Reference and Operating Procedures. These may also be found on the PCMB website here: <http://pcmb.ca/resources#ahm>

The meeting will be held at Tr'ondëk Hwëchin Community Hall, beginning at 9:00 a.m. on Monday, February 8. The intent of this public meeting is to bring together stakeholders, the general public and Parties to the *Porcupine Caribou Management Agreement* (PCMA) to exchange information about the herd and discuss the most recent status report provided by the Porcupine Caribou Technical Committee (PCTC).

Following this meeting, there will be a closed meeting with the Parties, after which the PCMB will make its determinations. Within 30 days of the meeting, the PCMB's recommendations will be made with respect to the harvest management regime according to the colour zones outlined in the HMP, and forwarded to the Parties. The PCMB's recommendations will be distributed to the public after a further 15 days, to allow Parties time for review.

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The PCMB is requesting any information that it should consider when assessing the status of the herd by **January 20, 2016**. This would include local and traditional knowledge from organizations or community members. A template to assist with developing submissions is attached. There is also information related to submissions in the Operating Procedures Appendix 2.

In addition to the above-noted information, also attached for your reference are the following:

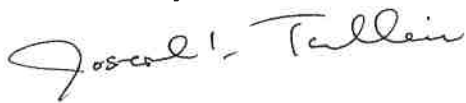
- The 2014-15 PCH Annual Summary Report from the Porcupine Caribou Technical Committee
- HMP IP Appendix 6: Summary Table of IP Tasks and Actions
- Milestones Calendar of Recurring Annual Activities

Please advise the PCMB by **January 29, 2016** who will be attending on behalf of your stakeholder group and if they will be making a presentation during the public session on February 8. If you are bringing information to the AHM, please note that 20 copies will be required for distribution purposes.

You are reminded that the PCMB is in a position to only provide funding to its PCMB members to participate in the AHM. All other attendees are responsible for their own participation costs.

Finally, please note that Appendix 3 of the Implementation Plan outlines the Annual Harvest Meeting Terms of Reference including the Meeting Format (page A3-2). No further agenda is provided for this Annual Harvest Meeting. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Joe Tetlich  
Chair

Attach: AHM Terms of Reference  
AHM Operating Procedures  
IP Appendix 6: Summary Table of IP Tasks and Actions  
Suggested Template for AHM Submissions  
Milestones Calendar of Recurring Annual Activities  
PCH Annual Summary Report, 2014-15 (PCTC)

